

Feinstein•Raiss•Kelin&Booker, L.L.C.

ATTORNEYS AT LAW

LAWRENCE D. RAISS
 RICHARD S. KELIN*^Δ
 ERNEST R. BOOKER
 GARY D. GORDON
 TRACEY GOLDSTEIN*
 ADRIENNE LÉPORE*
 ALINE S. GROSSMAN*
 KAREN L. THURSTON
 DAVID H. GOLDBERG
 LEO P. DUGAN*

290 W. MT. PLEASANT AVENUE, SUITE 1340
 LIVINGSTON, NEW JERSEY 07039
 TEL (973) 324-5400
 FAX (973) 731-4669
 FAX (973) 731-4348
 www.frkblaw.com

NORMAN A. FEINSTEIN**
 DANNA M. SCHNOLL*
 OF COUNSEL

LAKEWOOD OFFICE
 1072 MADISON AVENUE
 LAKEWOOD, NEW JERSEY 08701
 PHONE (732) 987-7740

*ALSO MEMBER OF NY BAR
 ΔALSO MEMBER OF PA BAR
 **RETIRED

TENANCY ACTION FOR DISPOSSESS (NON-PAYMENT) REQUEST FORM

Date: _____ Landlord Contact Name: _____

Landlord/Plaintiff Email Address: _____

Plaintiff's Name: _____

Name of Creditor: _____

Tenant(s) and Name(s) _____

of all Occupant(s): _____

(FULL NAMES ONLY, NO ABBREVIATIONS ACCEPTED)

Property Address: _____ Apt. # _____

City/State/Zip Code: _____

Have you been notified that your tenant has filed for bankruptcy within the last 6 months? Yes No

Is the tenant receiving Section 8 assistance or any other subsidy (TRA, HPP etc.)? Yes No

If you are submitting a request for a complaint for a subsidized tenant, you MUST send us the Notice to Quit terminating that tenant's tenancy based on the non-payment of rent. Notice attached: Yes No

If the tenant has a Section 8 voucher and the entire property is NOT subsidized, **YOU** (the landlord) must serve a copy of the summons and complaint upon the Housing Authority or subsidizing entity.

Was the tenant served with a notice to cease and/or notice to quit within the last two (2) months? Yes No (send a copy)

Is your property rent controlled? Yes No Move In Date: (Could Affect Rent Control): _____

If your property is not subject to rent control or the rent control ordinance authorizes additional charges, and you are asking for late, legal fees and other charges, you MUST send us a copy of the lease. Lease attached: Yes No

Monthly Rent: \$ _____ (If subsidized, list tenant's portion) \$ _____

Renewal Month: _____ New Monthly Rent: \$ _____

BREAKDOWN OF CHARGES

MONTH/YEAR	RENT (Check, if balance)	LATE FEE	OTHER CHARGES (Please Specify)	TOTAL
	\$ <input type="checkbox"/>	\$		\$
	\$ <input type="checkbox"/>	\$		\$
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ATTORNEY'S FEE				\$
COURT COSTS:				\$
TOTAL DUE:				\$

FEINSTEIN • RAISS • KELIN & BOOKER, LLC

MONTH/YEAR	RENT (Check off if balance)		LATE FEE	OTHER CHARGES Please Specify	TOTAL
	\$	<input type="checkbox"/>	\$		\$
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	\$	<input type="checkbox"/>	\$		\$
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ATTORNEY'S FEE	\$
COURT COSTS:	\$
TOTAL DUE:	\$